



**PUNJAB PUBLIC SERVICE COMMISSION**  
LDA Plaza, Edgerton Road near Aiwan-e-Iqbal, Lahore.  
**ELIGIBILITY CRITERIA/SCRUTINY CRITERIA**

**SUBJECT:** **RECRUITMENT TO THREE (03) POSTS OF STENOGRAPHER (BS-15) ON REGULAR BASIS IN THE DIRECTORATE OF LAND RECORDS, BOR, PUNJAB.**

**QUALIFICATION:**

- i) Higher Secondary School Certificate or equivalent qualification from a recognized board;
- ii) The speed of 70 words per minute in Shorthand in English and 35 words per minute in typing on computer; and
- iii) Proficient in MS Office.

**AGE LIMIT:** **Male Candidates:** 18 to 25+05 = 30 years

**Female Candidates:** 18 to 25 + 08 = 33 years

**The following original documents are required for eligibility of the said post:-**

1. Valid CNIC (**It must not be expired on last day of applying online for the post of Stenographer (BS-15).**)
2. Certificate of Matriculation/ O Level
3. Higher Secondary School Certificate or equivalent qualification from a recognized board is required.
4. Domicile of Punjab.
5. Departmental Permission Certificate issued from Appointing Authority in case of Government employees.
6. Disability certificate duly issued / verified by Social Welfare Department (if applicable).

**ATTENTION:-**

CANDIDATES ARE DIRECTED TO VISIT FAQs ON PPSC WEBSITE IF YOU HAVE ANY QUERY REGARDING ALTERNATE SOLUTION IF THEY HAVE LOST ANY OF THEIR DOCUMENTS LIKE ORIGINAL DOMICILE AND OTHER QUERIES ETC.

**WARNING:-**

ALL THE CANDIDATES ARE STRICTLY WARNED THAT IN CASE OF CONCEALMENT OF ANY INFORMATION, THEY WILL NOT BE ALLOWED TO APPEAR IN THE INTERVIEW.

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